

GRANT DECISION-MAKING MATRIX

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Organization: _____ Project/Program: _____							Decision: <input type="radio"/> Pursue grant <input type="radio"/> Do not pursue grant				
FACTORS	WEIGHTED DECISION-MAKING CRITERIA										RATING
	Negative				Neutral			Positive			
	0	1	2	3	4	5	6	7	8	9	
Fit with funder's mission & priorities	Not aligned				Marginal alignment			Strategic alignment			
Alignment with organization's strategic plan	No alignment: Low priority, limited impact				Moderate alignment: target priority with limited or moderate impact			High alignment: major priority and high potential impact			
Documented community and internal need	Only anecdotal, qualitative data available				Partial data set available from internal or external sources			Multiple, high-quality internal and external sources of evidence of need			
Staff experience and credentials	Not experienced in area, inadequate credentials				Some experience, related credentials			Extensive experience, exceptional credentials			
Staff time commitment to project	No time to commit, cannot reassign staff				Limited time available			Required time commitment can be met by appropriate staff			
Partnerships	No identified partners or collaborative agreements				Potential partners or collaborators identified			Longstanding relationships with partners and collaborators			
Sustainability	Does not generate revenue, no future funding identified				Future funding sources identified to cover some costs			Diverse set of future sources identified to cover all costs			
Staff training and development	Requires but does not provide funding for staff development				Minimal training required, some costs covered			Minimal training required, all associated costs covered			
Organization resources and capacity	Requires significant investment of resources, including admin or support staff time				Requires some institutional investment			Requires minimal or no match or investment of resources			
Operational vs. programmatic	Provides support only for projects or programs, none for operations				Provides a mix of operating and program support			Provides a mix of support and may support organizational advancement			
Ability to develop a competitive proposal	Do not have time to respond competitively by deadline				Responding requires reallocating staff time but can be accomplished			Adequate staff time is available to develop a competitive proposal			
Notes:										TOTAL	

